

Environmental Policy Statement

Metalcraft Technologies, Inc. is committed to providing a safe and healthy working environment and to maintaining a high standard of environmental quality. The impact on the environment of MTI manufacturing activities is an integral part of both strategic and operational decision making. Environmental statutes and regulations are scrupulously complied with to ensure that our neighbors and future generations will enjoy the same high standard of environmental quality that we enjoy today.

Environmental Manual

ENVIRONMENTAL PLANNING

Environmental Planning Policy	ME-01-00-00-00	rev00	10/19/00
Environmental Aspects	ME-01-01-00-00	rev00	10/19/00
Issues of Concern	ME-01-01-00-01	rev00	09/07/01
Emissions to Air	ME-01-01-01-00	rev00	10/19/00
Releases to Water	ME-01-01-02-00	rev00	10/19/00
Waste Management	ME-01-01-03-00	rev00	10/19/00
Contamination of Land	ME-01-01-04-00	rev00	10/19/00
Use of Raw Materials and Natural Resources.....	ME-01-01-05-00	rev00	10/19/00
Other Local Environmental and Community Issues	ME-01-01-06-00	rev00	10/19/00

Legal and Other Requirements	ME-01-02-00-00	rev00	10/19/00
Development of Objectives and Targets.....	ME-01-03-00-00	rev00	10/19/00
Environmental Objectives and Targets ...	ME-01-03-00-01	rev00	10/19/00
Environmental Objectives to Targets			
Worksheet	ME-01-03-00-02	rev00	10/19/00
Environmental Performance	ME-01-03-00-03	rev00	10/19/00
Environmental Management Programs	ME-01-04-00-00	rev00	10/19/00
Quarterly Update of Environmental			
Program Activities	ME-01-04-00-01	rev00	09/07/01
Environmental Management Program			
Worksheet	ME-01-04-00-02	rev00	09/07/01
Scheduling Plan	ME-01-04-00-03	rev00	09/07/01

IMPLEMENTATION AND OPERATION

Implementation and Operation Policy.....	ME-02-00-00-00	rev00	09/13/01
Structure and Responsibility	ME-02-01-00-00	rev00	09/13/01
Training	ME-02-02-00-00	rev00	09/26/01
			MQ-18-00-00-00
Communication	ME-02-03-00-00	rev00	09/13/01
Environmental Management System			
Documentation	ME-02-04-00-00	rev00	09/13/01
Document Control	ME-02-05-00-00	rev00	09/13/01
	MQ-05-00-00-00		
Operational Control	ME-02-06-00-00	rev00	02/20/01
Operational Control Audit Checklist	ME-02-06-00-01	rev00	09/13/01

Fines, Fees and Costs	ME-02-06-00-02	rev00 09/13/01
Generator Status Worksheet	ME-02-06-00-03	rev00 09/13/01
Generator Responsibilities	ME-02-06-00-04	rev00 02/14/01
Waste Disposal Flowchart	ME-02-06-00-05	rev00 09/13/01
Hazardous Waste Generation Flowchart	ME-02-06-00-06	rev00 09/14/01
Environmental Aspects of Paint Booths	ME-02-06-01-00	rev00 02/14/01
Hazardous Waste Reporting	ME-02-06-02-00	rev00 09/14/01
Hazardous Waste Contingency Plan.....	ME-02-06-03-00	rev00 09/14/01
Waste Analysis Plan.....	ME-02-06-04-00	rev00 09/14/01
Paint Waste Analysis Requirements.....	ME-02-06-04-01	rev00 09/14/01
Paint and Paint Stripper Waste Analysis Requirements.....	ME-02-06-04-02	rev00 09/14/01
Paint Cleanup Waste Analysis Requirements.....	ME-02-06-04-03	rev00 09/14/01
Paint Waste from Aerosols Analysis Requirements.....	ME-02-06-04-04	rev00 09/14/01
Paint Filters Analysis Requirements	ME-02-06-04-05	rev00 09/14/01
Contaminated Rags and Gloves Analysis Requirements.....	ME-02-06-04-06	rev00 09/14/01
Wastewater Sludge Analysis Requirements.....	ME-02-06-04-07	rev00 09/14/01
Used Oil Analysis Requirements	ME-02-06-04-08	rev00 09/14/01
Maintenance of Pollution Abatement Equipment.....	ME-02-06-05-00	rev00 02/01/01
Corrective Action Log.....	ME-02-06-05-01	rev00 02/01/01

On-Site Management	ME-02-06-06-00	rev00 09/14/01
Hazardous Waste Site Inspection Form	ME-02-06-06-01	rev00 09/14/01
Off-Site Management	ME-02-06-07-00	rev00 09/14/01
Qualified Transporter List.....	ME-02-06-07-01	rev00 09/17/01
Permitting	ME-02-06-08-00	rev00 09/17/01
12-Month Rolling Total Reporting.....	ME-02-06-09-00	rev00 09/17/01
Air Emissions Inventory Reporting	ME-02-06-10-00	rev00 09/17/01
EPCRA Reporting.....	ME-02-06-11-00	rev00 09/17/01
Wastewater Operation.....	ME-02-06-12-00	rev00 09/17/01
Wastewater Treatment System		
Contingency Plan	ME-02-06-13-00	rev00 11/15/01
Scrubber Operation	ME-02-06-14-00	rev00 09/17/01
Scrubber Water Analysis Log	ME-02-06-14-01	rev00 09/17/01

CHECKING AND CORRECTIVE ACTION

Checking and Corrective Action Policy.....	ME-03-00-00-00	rev00 09/18/01
Production Plan Development and Content.....	ME-03-01-00-00	rev00 09/18/01
Work Instruction for Preparing, Revising and Approving		
Process Flow Diagrams (PFD)	ME-03-01-00-01	rev00 09/18/01
Work Instruction for Preparing, Revising and Approving		
Process Objectives (PO).....	ME-03-01-00-02	rev00 10/02/01
Work Instruction for Preparing, Revising and Approving		
Process Failure Modes and Effects		
Analysis (PFMEA).....	ME-03-01-00-03	rev00 10/03/01

Work Instruction for Preparing, Revising and Approving Process Control Plans (PCP).....	ME-03-01-00-04	rev00	10/03/01
Process Flow Diagram for Wastewater Treatment System (Plant 2).....	ME-03-01-01-00	rev00	09/18/01
Process Objectives for Wastewater Treatment System (Plant 2).....	ME-03-01-02-00	rev00	09/18/01
Process Failure Modes and Effects Analysis for Wastewater Treatment System (Plant 2) .	ME-03-01-03-00	rev00	09/18/01
Process Control Plan for Wastewater Treatment System (Plant 2).....	ME-03-01-04-00	rev00	09/18/01
Process Flow Diagram for Scrubbers.....	ME-03-01-05-00	rev00	10/31/01
Process Objectives for Scrubbers	ME-03-01-06-00	rev00	11/01/01
Process Failure Modes and Effects Analysis for Scrubbers	ME-03-01-07-00	rev00	11/06/01
Process Control Plan for Scrubbers	ME-03-01-08-00	rev00	11/07/01
Process Flow Diagram for Paint Booth Filters (Plant 2)	ME-03-01-09-00	rev00	10/26/01
Process Objectives for Paint Booth Filters (Plant 2)	ME-03-01-10-00	rev00	10/26/01
Process Failure Modes and Effects Analysis for Paint Booth Filters (Plant 2)	ME-03-01-11-00	rev00	10/31/01
Process Control Plan for Paint Booth Filters (Plant 2)	ME-03-01-12-00	rev00	10/31/01
Environmental Investigations	ME-03-02-00-00	rev00	10/15/01
Environmental Records.....	ME-03-03-00-00	rev00	10/09/01

Environmental Records List	ME-03-03-00-01	rev00 09/18/01
Environmental Management System Audits	ME-03-04-00-00	rev00 10/10/01
Environmental Management System Audit Check Sheet	ME-03-04-00-01	rev00 10/10/01

MANAGEMENT REVIEW.

Management Review Policy	ME-04-00-00-00	rev00 10/09/01
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